

TRUST LEADS BOARD MEETING

Minutes of the meeting held on
16th July 2015, Seminar Room 1, SRFT

In attendance:

Name	Trust
Tom Pharaoh (TP)	Manchester Cancer
Dave Shackley (DS)	Manchester Cancer
Adrian Hackney (AH)	Trafford CCG
Fiona Noden (FN)	WWL (representing Director of Ops)
Alison McCarthy (AM)	Pennine
Debbie Ashforth	Pennine
Bev Meenan	Stockport
Carol Diver	Tameside
Marie Hosey	Christie
David Wright	Christie
Lisa Galligan-Dawson (LGD)	Bolton
Louise James (LJ)	UHSM
Caroline Culverwell (CC)	Stockport
Roger Prudham	Pennine
Jan Smart	Tameside
Julie Fletcher (JF)	WWL
Rebecca Price (RP)	Manchester Cancer
James Leighton (JL)	Manchester Cancer
Tanya Humphreys (TH)	Manchester Cancer
<i>Jane Ashworth</i>	<i>Manchester Cancer (Minutes)</i>

AGENDA ITEM

1. Welcome and introductions

2. Minutes of the last meeting on 11/05/2015

The minutes were agreed to be an accurate record.

Matters arising

CWP Update

The project board is now established and a part time project manager is in place (Liz Randall). A date for the lung pilot is to be agreed.

3. Cancer Waiting Times Pathways

Cancer Validation standard operation procedure update

MH informed the board that Nigel Coomber, Director of the Intensive Support Team has reviewed the most up to date draft of the policy. He has queried parts of the policy document but is going to re-look at the CWT Guidance and feedback to the Cancer Managers.

ACTION: MH to arrange a meeting between the Cancer Managers & Nigel Coomber to discuss further.

4. NICE suspected cancer guideline

AH informed the group that Manchester Cancer is working with Greater Manchester commissioners to develop a joint response. AH confirmed that in all likelihood there will not be enough capacity to meet expected demand, therefore there is a strong need to look at new diagnostic models and explore ways to maximise capacity.

It is proposed that work already undertaken by the region's Cancer Managers regarding current diagnostic waiting times is used and built upon to develop a series of diagnostic quality standards that all trusts can sign up to - a 'diagnostic referral protocol' to be agreed across the region.

There is enormous scope for Pathway Boards to define guidance better for commissioners and to standardise the GP referral process. Manchester Cancer has asked its Pathway Clinical Directors and their Boards to consider innovative ways of delivering diagnostics and to develop proposals.

ML advised that there is a 'sharing of diagnostic capacity' document that all trusts have signed up to.

ACTION: ML to forward to TP

DS asked the group about their involvement/experience of private sector radiology. DS has encountered problems with the quality of reporting. There is a need to impress on GPs that results need to be put in the public domain if referring patients privately. AH pointed out that services unable to support the whole pathway should not be commissioned. MC told the group that clinicians have been asked to help guide the commissioners with regards to what is sensible to commission and a response is awaited.

5. Macmillan User Involvement Team

Tanya Humphreys, User Involvement Lead for the newly formed Macmillan User Involvement Team presented to the board.

Four User Involvement Managers have now been employed, each are aligned with a Manchester Cancer Pathway Manager to work on the user involvement aspect of each pathway. The team will focus on developing a robust user involvement strategy for Greater

<p>Manchester and East Cheshire, co-designed by People Affected by Cancer (PAbC). TH told the Board that by March 2016 the team are aiming to have recruited up to 100 PAbC to Manchester Cancer. All will receive Macmillan training and will be given guidance and support by the user involvement team.</p>
<p>6. Peer Review: gaps in oncology arrangements</p> <p>BM informed the group that at the last lead nurse meeting the provision of oncology support across the patch was discussed. There is a clear lack of oncological support at MDTs. MH asked for data regarding attendance, to enable the gaps to be identified.</p> <p>ACTION: BM to supply data to MH</p>
<p>7. Roll out of recovery package</p> <p>Due to time constraints this item will be on the agenda at the next Trust Leads meeting and Wendy Makin, Pathway Director for Living With & Beyond Cancer will be invited to speak.</p>
<p>8. Any other issues being discussed in professional groups:</p> <p>Discussed under previous items.</p>
<p>9. Other Manchester Cancer issues and updates</p> <p>Discussed under previous items.</p>
<p>10. Any other business</p> <p>None.</p>
<p>Date & Time of next meeting Monday 14th September, 9.30-11am Humphrey Booth Lecture Theatre 1, SRFT</p>