

AHP LEADS BOARD MEETING

Minutes of the meeting held on 23rd April 2015 at St Ann's Hospice

In attendance:

Name	Profession/Title	Trust
Julie Emerson (JE)	AHP Lead Boards Chair	Christie/SRFT
Sara Robson	Specialist AHP, Vice chair	Christie / SRFT
Ursula Haworth	Specialist Palliative Care OT	CMUHT
Laura O'Shea	Highly Specialist SLT	SRFT
June Law	Macmillan PT	Ashton, Leigh & Wigan division. Bridgewater Community
Karen Livingstone		
Siobhan Vesey	Specialist Speech & Language Therapist	Pennine Care FT, Trafford Division.
Kath Mitchell	Specialist Pharmacist	St Ann's Hospice
Debra Jones	OT Palliative Care Team	Bolton
Claire Ainsworth	Community Palliative Care OT	SRFT
Maxine Cumbo	Specialist Sarcoma physio	The Christie
Frances Ascott	Specialist SLT	MRI
Rachel Pearson	MCIP Programme Manager	Macmillan

AGENDA ITEM	ACTION
1. Welcome and introductions	
2. Notes from previous meeting were agreed	
3. Matters arising: <ul style="list-style-type: none"> Laura O'Shea shared the dysphagia risk policy. They have also developed a last days of life care plan for dysphagia for eating and drinking recommendations which Laura will share once agreed. Sarcoma pathway – Maxine has now developed the local sarcoma rehab pathway and is presenting it at the next Sarcoma Board Meeting. Lung Board –We still need an AHP rep for the Manchester Cancer Lung Board. Julie has confirmed with Wigan MDT co-ordinator that there is no AHP in their MDT as this person was identified as a potential member. ROLE OF BOARD AHP REP – to attend the Tumour specific board and the AHP Board. The aim is to make sure that the rehab needs of patients and the need for AHP involvement in planning and delivering services are considered by the tumour group. To attend the AHP Board and feedback about issues relating to rehab and AHPs. To be involved in relevant projects in the tumour specific and AHP board as required. 	<p>ACTION: JE to share policy</p> <p>ALL TO IDENTIFY INTERESTED STAFF</p>
4. Rachel Pearson – MCIP <ul style="list-style-type: none"> Rachel presented the role of Macmillan and MCIP projects which run to Dec 2015. The projects relate to Manchester (Central, North and South) Rachel will share info for distribution. Macmillan moving to redesigning services rather than developing posts. Lung and Breast Pathways were scoped. The 3 planned projects are: <ul style="list-style-type: none"> Lymphoedema Symptom management Psycho-oncology 	<p>ACTION: RP to send to JE for distribution.</p>

<ul style="list-style-type: none"> • MCIP facilitators are 1) Paula Stavrinou, based at Wythenshawe Hospital 2) Alison Waltho doing late effects based at Christie, 3) Mark Lomas, Pennine 4) Mark Warren Central Manchester 	
<p>5. Feedback from Manchester Cancer Board Reps NB all minutes are available on the Manchester cancer web page: http://manchestercancer.org/services/</p> <ul style="list-style-type: none"> • Brain / CNS (Sara Robson) – team have been successful with 2 bids; a) scoping education needs of staff working with patients treated for brain mets and b) developing a LWB package for patients with a brain/CNS tumour. • Palliative & EOL advisory group meeting GMLSCN (Ursula Haworth and June Law) 1) Lymphoedema services to be raised at the palliative care group as the group want to engage commissioners. Patients are unhappy with the services and have raised concerns. Hodan Noor (Manchester Cancer) has been asked to do a project relating to lymphoedema with the LWB Board..Health Select Committee report re: Lymphoedema – see link below http://www.publications.parliament.uk/pa/cm201415/cmselect/cmhealth/401/401vw09.htm • The Pain Management Guidelines are going to the GM Medicines Management Board for agreement. • Tameside & Glossop have developed an APP for pain and symptom control guidelines. • A Universal DNAR CPR template has been developed by the implementation group. • Manchester Cancer Palliative Care Board (Ursula Haworth) Completing the draft annual report, Improving Outcomes, 7 day working, EPACS training template is now on the Manchester Cancer web page. Improving patient experience questionnaires are being developed. Palliative Care Minimum Standards are in draft. The SCN palliative and EOL Group and the Manchester Cancer group may amalgamate. • MSCC group no recent meeting so no feedback as MSCC service is up and running. • Head & Neck Board (Frances Acott) The group are working on the Thyroid pathway. Manchester Cancer Innovation bids 1) to set up a HWB clinic in Central Manchester – awaiting clarification if AHPs will be involved in this clinic. 2) XRT follow up for Christie Head & Neck patients. SLTs, Dietitians and CNS involved in this. Support group info shared – The Swallows at www.theswallows.org.uk • Sarcoma Board (Maxine Cumbo) no recent meeting to feed back on. Maxine is now using the Somerset database and the group are working on outcome measures for sarcoma. • Breast (Karen Livingstone) Jane OOi has stepped down as chair and Mohammed Ansari has taken up the chair. • Education sub group for breast (Karen Livingstone) GP education package has been developed. This includes rehab and lymphoedema, signposting to Macmillan services and support network lists. Lymphoedema services identified by the breast group as a need. Implementing end of treatment summaries – some discussion about who completes them. Karen Livingstone is meeting with Julie Orford and the project facilitator to see if the completion rates can be improved. • Living With and Beyond (Kathy Pantelides) there are 16 innovation bids now accepted and it is expected that successful bidders have to complete a quarterly report as well as contributing to a showcase event next Spring. Annual work programme now being developed for 15/16 and will include -engagement with Pathway Boards, -Recovery Package Implementation. Kathy is chairing Task and Finish group looking at people Living With and what recommendations we can pull out of a questionnaire that has been widely circulated to Information Centres. - Educational objectives; -User Involvement recommendations – again pulled from a Task and Finish group. • Haematology (Beth Chalfin) apologies. Beth will feedback at next meeting. 	
<p>6. AOB</p>	

<ul style="list-style-type: none"> • National Cancer Rehabilitation Lead, Macmillan Cancer Support – We have a new national AHP appointed by Macmillan, June Davis. . June will be in post shortly. This post will be supported by another 5 regional appointments which will be advertised on NHS jobs. June is attending the AHPs Have Got Talent event on 15th June and will be giving us a presentation about the context of cancer and rehab. • National Cancer Patient Experience Survey – the group queried if the 3 questions relating to rehab that were agreed by NCAT have been added to the list • Lymphoedema – back on the agenda via a number of groups. LWB group have asked Hodan Noor to scope the need. The MCIP projects include developing a service spec for lymphoedema. Julie is meeting with Coral Higgins from Manchester CCG to get this started. Julie Kenyon has been approached to get the lymphoedema practitioners group involved. • Level 2 supervision – Ursula asked who was achieving supervision? It was agreed that Ursula would put together a short questionnaire for the AHP group to scope this. • Macmillan Active Manchester – Karen Livingstone shared info about a Macmillan project for Manchester delivering gentler exercise e.g chair based exercises and Tai Chi. • Pilates – Maxine is running a pilates group for post op patients based at the Christie. 	<p>ACTION: JE to ask June Davis</p> <p>JE to get an update from Hodan</p> <p>UH to put together a short questionnaire to go out to the AHP group</p>
<p>7. Dates and times of next meeting:</p> <ul style="list-style-type: none"> • Monday 6th July 2015 at MRI 2.30 to 4pm 	