

## AHP LEADS BOARD MEETING

Minutes of the meeting held on 14<sup>th</sup> January 2015, Wigan & Leigh Hospice

### In attendance:

Name	Profession/Title	Trust
Julie Emerson (JE)	AHP Lead Boards Chair	Christie/SRFT
Julie Kenyon	Senior PT	Christie
Karen Bridge	Macmillan SLT	Manchester City wide
Mary Hill	Macmillan SLT	Ashton, Leigh & Wigan division. Bridgewater Community
June Law	Macmillan PT	Ashton, Leigh & Wigan division. Bridgewater Community
Anna Maria Crabtree	Macmillan OT	Ashton, Leigh & Wigan division. Bridgewater Community
Judith Turnock	Specialist PT	Tameside & Glossop
Jenny Pearce	Community Palliative Care OT	Pennine Care NMH Trust (Bury)
Beth Chalfin	Specialist physio haematology	Central Manchester University Hospitals Foundation Trust
Kathy Pantelides	PT and OT Manager	The Christie
Maxine Cumbo	Specialist Sarcoma physio	The Christie
Sarah Sewell	AHP Lead North Region	NHS England

AGENDA ITEM	ACTION
<b>1. Welcome and introductions</b>	
<b>2. Notes from previous meeting were agreed</b>	
<b>3. Matters arising:</b> <ul style="list-style-type: none"> <li>List of tumour boards received and circulated to group. We still need a rep for lung services. Beth Chalfin in attendance today has agreed to be Haematology Board AHP. Not attended meeting yet.</li> <li>JE met with Tom Pharaoh re AHP group. We now have a page on Manchester cancer web page. Tom agreed to support us in promoting the role of AHPs. A study day is planned for June 2015. It is a 'showcase' of AHPs work entitled "AHPs have got talent". Group wasn't asked to provide formal work programmes and annual reports as it is not formally funded by Manchester cancer so there was no expectation to provide this</li> <li>Laura O'Shea will share the dysphagia risk policy as soon as it is agreed by Salford Royal.</li> <li>Directory of AHPs and services; JE has contacted group</li> </ul>	<p><b>ACTION:</b>  <b>JE to find out who attends Wigan MDT as they report an AHP attends MDT.</b>  <b>JE to put Beth in touch with board admin team.</b>  <b>ALL: to familiarise yourselves with the Manchester cancer web page.</b>  <b>JE to share agenda when available.</b></p> <p><b>ACTION: Laura to send Julie policy for sharing once available.</b></p>

<p><b>4. Sarah Sewell NHS England AHP lead for the North Region</b></p> <ul style="list-style-type: none"> <li>• Sarah introduced herself and role. Following on from Karen Middleton’s work, she and other AHP leads are scoping good practice in rehab and how to share this.</li> <li>• Collating our stories about patients and outcomes. Identify your barriers; how you addressed them, any cost benefits etc.</li> <li>• They have developed a working definition of rehab. <i>“Rehabilitation is the development, to the maximum degree possible, of an individual’s function and/or role, both mentally and physically, within their family and social networks and within the workplace where appropriate.”</i></li> <li>• Problem with the language of rehab and others understanding.</li> <li>• The AHP leads are publishing a document relating to the ‘principles and expectations’ around rehab.</li> <li>• They have developed a tool to self-assess your service against these 9 principles.</li> <li>• We need to take the national agenda in to account e.g. return to work, long term conditions</li> <li>• Reminder to use NHS networks for updates.</li> <li>• Community of Practice are on NHS Networks. They are collating examples of best practice. Can contact Katherine.Andrews <a href="mailto:katherine.andrews@nhs-commissioning.net">katherine.andrews@nhs-commissioning.net</a> for info.</li> <li>• Webinar info also available on NHS networks.</li> <li>• Look at the ‘5 year forward plan’</li> </ul>	<p><b>ACTION:</b> SS to send Julie documents for circulation (these have already been circulated separately)</p> <p><b>ACTION: JE to circulate ‘5 year forward plan’</b></p>
<p><b>5. Macmillan scoping of lung and breast pathways</b></p> <ul style="list-style-type: none"> <li>• Macmillan Cancer Improvement Partnership projects are looking at supportive care needs for specific tumour pathways. Recently contacted about this by Angela Starkie. JE shared the spread sheets for completion prior to this meeting.</li> <li>• Teams to complete and return directly to Angela Starkie. <a href="mailto:a.starkie@nhs.net">a.starkie@nhs.net</a></li> <li>• Julie will contact MCIP to find out more about these projects as the AHPs are likely to be able to contribute to these.</li> </ul>	<p><b>ACTION: ALL to complete and return to Angela Starkie.</b> JE to contact MCIP leads for further info</p>
<p><b>6. Feedback from Manchester Cancer Board Reps</b> NB all minutes are available on the Manchester cancer web page: <a href="http://manchestercancer.org/services/">http://manchestercancer.org/services/</a></p> <p><b>Acute oncology MSCC subgroup (info sent by Ursula Howarth):</b></p> <ul style="list-style-type: none"> <li>• First Report of MSCC Co-ordinator Service; generally positive impact on MSCC Pathway.</li> <li>• The service has handled a larger volume of calls than initially anticipated, with a greater proportion of patients having surgical intervention.</li> <li>• •A business case has gone to Christie to secure long-term funding for the Service.</li> <li>• It is also recognised that the Service should be available over extended hours.</li> <li>• User satisfaction survey demonstrated high levels of</li> </ul>	

<p>satisfaction with the Service with exception of being able to contact the Surgical Service for opinion</p> <ul style="list-style-type: none"> <li>• Discussion re: radiology and scanning availability</li> <li>• Spinal stability guidelines now available on-line</li> </ul> <p><b>Palliative Care and End of life Board Advisory Board (June Law)</b></p> <ul style="list-style-type: none"> <li>• The SCN (strategic clinical network) has a web page for cancer services developed by Abdul Amin.</li> <li>• MPET funding is available in trusts.</li> <li>• New policy on pacemakers and EOL.</li> <li>• DNA / CPR policy being reviewed.</li> <li>• Standardised pain and symptom control guidelines are being edited.</li> <li>• There is a palliative care funding review taking place</li> </ul> <p><b>Palliative care board meeting (Ursula Howarth)</b></p> <ul style="list-style-type: none"> <li>• No feedback available</li> </ul> <p><b>Living with and beyond pathway board (Kathy Pantelides)</b></p> <ul style="list-style-type: none"> <li>• Kathy is chairing 3 working groups. The question is 'are patients' needs being met?' There is a group in Wigan, one in Trafford and a patient reference group 27<sup>th</sup> Jan.</li> </ul> <p><b>Sarcoma (Maxine Cumbo)</b></p> <ul style="list-style-type: none"> <li>• NICE Sarcoma guidelines to be published Jan 2015.</li> <li>• Looking at data collection as different organisations use different tools. Maxine is doing some training with the group about the rehab data that could be collected.</li> <li>• GP education events being run locally i.e. any lump the size of a golf ball should be sign posted to specialist services.</li> <li>• Maxine is developing a local rehab pathway for the group. She will share for feedback. JE asked if DGHs or community services needed to be included as we are not clear if patients access these services.</li> </ul> <p><b>Haematology (Beth Chalfin)</b></p> <ul style="list-style-type: none"> <li>• Beth hasn't attended a group yet.</li> </ul> <p><b>Head &amp; Neck Board (Frances Ascott)</b></p> <ul style="list-style-type: none"> <li>• Meeting today. No updated info since last meeting.</li> </ul> <p><b>Brain &amp; CNS (Julie Emerson )</b></p> <ul style="list-style-type: none"> <li>• My Shared Care Record (a patient held document) is now being used by patients with high grade tumour since Oct 2014. Project to be extended to low grade tumour group.</li> <li>• Group has submitted a bid to look at outcome measures to identify rehab needs of this group.</li> </ul> <p><b>Breast Board (info sent by Karen Livingstone)</b></p> <p>Actions from breast pathway board meeting 6th November</p> <ul style="list-style-type: none"> <li>• Survivorship survey. This had been sent out to all 5 trusts but replies were poor. It was identified that may not have been sent to relevant people so CNS's were going to be contacted and sent document. Results due at meeting in January. <i>NB this may be the project sent out via Angela Starkie discussed earlier in the meeting.</i></li> </ul> <p>Responses so far indicate</p> <p>1 Most trusts do not undertake holistic needs assessments formally and those that do use a variety of tools. These are done at different</p>	<p><b>ACTION: Maxine to share pathway and Julie to share with group for comments.</b></p> <p><b>JE to remind Pathway Manager to send Beth invite to group.</b></p>
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<p>times within trusts</p> <p>2. Treatment summaries again are poor. Most are GP letters and only include medical facts not survivorship issues. Again no standardised format.</p> <p>3. Health and wellbeing events are being run such as Moving forward groups with input from many support services and there are Macmillan run events such as Hope course. Sign posting is an issue and raising awareness of support services available and a format for evaluation patient views needs to be established</p> <p>4. Patient directed follow-up. There is much more scope for this in the region and needs to be introduced more widely. However there are capacity issues being looked at by MCIP and commissioners. There also needs to be risk stratification for recurrence formalised.</p> <p>5. Late Effects Pennine and UHSM routinely assess for 5 years Christie only for 12 months if BCN involved. This needs further evaluation and formalising.</p> <ul style="list-style-type: none"> <li>• Karen is doing some work with Macmillan on their PARS exercise provision to try and ensure better knowledge in their facilitators about the safety of exercise post treatment and late effects or treatment. Their trainers have done level 4 training in cancer but need additional knowledge.</li> </ul>	
<p><b>7. Any other business</b></p> <ul style="list-style-type: none"> <li>• No items raised</li> </ul>	
<p><b>8. Dates and times of next meeting:</b></p> <ul style="list-style-type: none"> <li>• <b>NB the meeting on Thursday 9<sup>th</sup> April 2.30 to 4pm St Ann's Hospice, Little Hulton, M28 0FE. Has been rearranged to Thursday 23<sup>rd</sup> April due to Easter Holidays</b></li> </ul>	