

MINUTES OF Children's Cancer Pathway Board Meeting

Held on Friday, 28th March 2014
Ward 84 Seminar Room
RMCH

Present: Dr Bernadette Brennan (Chair- Children's Cancer Pathway Clinical Lead)
Ms Melissa Wright, Programme Manager
Dr Guy Makin, Senior Lecturer in Paediatric Oncology
Dr John Grainger, Consultant Paediatric Haematologist
Mrs Chris Lowe, Key Worker/Macmillan Nurse
Mrs Heather Houston, Paediatric Cancer Quality Manager

Apologies: Ms Sue Crook, Modern Matron for Paediatric Oncology/Haematology
Ms Susan Kafka, Senior Clinical Pharmacist for Paediatric Oncology/Haematology

Introduction:

Dr Brennan introduced Melissa Wright to the Group. Melissa has been appointed to the role of Pathway Manager for various pathways, including ours. Melissa is based at The Christie Hospital.

Terms of Reference:

The Group read through the Terms of Reference. It was acknowledged that the Children's Cancer Pathway Board is slightly different to other adult pathway boards in that Royal Manchester Children's Hospital also provides treatment for children who live outside the Greater Manchester area. Therefore the TOR need to be adapted to incorporate this. **Action: Dr Brennan, for approval at next meeting**

Membership:

A discussion took place with regards membership of the Board and the representatives from the following attending future meetings:

Paediatric Oncology Shared Care Units (POSCUs).

Patient Representative

Primary Care

Action: Dr Brennan to invite Dr Vanessa Holme from East Lancashire NHS Foundation Trust to attend future meetings.

Chris Lowe and Eileen Hupton to nominate an appropriate parent/patient representative.

Melissa Wright to develop Primary Care Input.

Development of Work Programmes:

Dr Brennan talked through the Work Programmes submitted for the 2013 Cancer Measures.

These should be developed and new aims added for 2014-2015. Dr Brennan asked the Group if they had any ideas and it was felt that it would be beneficial to develop the POSCUs further.

Currently, there are 3 POSCU's in the region, Royal Blackburn Hospital, Royal Preston Hospital and Blackpool Victoria Hospital. Morecambe Bay Hospitals have been approached in the past but for one reason or another have declined to come on board. The Group discussed that it would be beneficial to patients/parents if Morecambe Bay Hospitals would agree to becoming a POSCU.

Action: Dr Brennan to contact the Clinical Lead at MBHT.

The Patient Experience Survey has now been converted into an electronic format (Survey Monkey). We are awaiting IT to confirm the tablet devices we have are suitable to use and then we plan to start rolling the questionnaire out during April and May 2014.

Outcome Data. It is not clear where survival data is being collected

Action: Dr Brennan to contact Dr Martin McCabe (Chair of the CTYA SSCRG NCIN)

Diagnostic treatment Guidelines

Audit. Dr John-Paul Kilday has taken over from Dr Denise Bonney as Audit Lead. All audits that are currently being undertaken should be forwarded to him so the Departmental Audit Calendar can be kept up to date. Suggested audits included Time to diagnosis and Delays around giving chemo

Action: Dr Makin to approach a member of the Chemotherapy Group to undertake an audit around Delays in giving chemo.

Peer Review. We are required to submit validated self assessment by 31 July 2014.

Service Development. To be formalised in work plan for 2014-2015- increase bed capacity, leukaemia clinic reorganisation.

Leads as Per Terms of Reference

These were agreed as:

Early Diagnosis – Dr John Grainger

Pathology – Dr John Grainger

Radiology – Dr Guy Makin

Surgery – Dr Bernadette Brennan

Oncology – Dr Bernadette Brennan

Specialist Nursing – Mrs Chris Lowe

Living with and beyond cancer ('survivorship') – Dr Bernadette Brennan

Research – Dr Guy Makin

Data Collection (clinical outcomes/experience and research input) – Dr Bernadette Brennan

Sue Crook will act as Patient Advocate, offering support to the patient and carer representative(s)

As a Group, we already have established Leads in the following areas:

Diagnostic and Treatment MDT- solid tumours – Dr Bernadette Brennan

Diagnostic and Treatment MDT- leukaemia Dr John Grainger

Lead Clinician PTC – Dr Bernadette Brennan

Late Effects MDT – Dr Bernadette Brennan

Head of Service (chemo) – Dr Guy Makin

Date and Time of Next Meeting:

01 August 2014 – 3pm to 5pm

Plan of meetings for next year:

4 monthly